



東華學院  
TUNG WAH COLLEGE

Guideline/SAO 51/202503

TUNG WAH COLLEGE

Student Affairs Office

**Tung Wah College Global Student Ambassador (TWCGSA) –  
Global Engagement Award  
Application Guidelines**

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**Objectives**

1. Acknowledge students who demonstrate exceptional commitment to global engagement through participation in Tung Wah College Global Student Ambassador (TWCGSA), thereby promoting a culture of active involvement within the college.
2. Provide students with opportunities to broaden their global awareness and experience, fostering skills that are essential for success in an increasingly interconnected world.

**Eligibility**

3. All full-time students of Tung Wah College who are also student ambassadors of TWCGSA (at all levels) and meet the following requirements are eligible to apply for the award.

**The Award**

4. The Award will be presented to ambassadors who demonstrate exceptional performance in TWCGSA.
5. The Award is divided into three levels: Gold, Silver, and Bronze. Awarded ambassadors are encouraged to participate in outbound programmes recommended by the Student Affairs Office (SAO), or to engage in self-initiated outbound visits approved by the SAO. (Appendix: List of recommended programmes)
6. The table below illustrates the number and level of awards.

Award level	Maximum Number	Amount per Award
Gold	5	\$12,000
Silver	10	\$6,000
Bronze	20	\$3,000

7. The Award will be distributed to awarded ambassadors by reimbursement. An evaluation report together with financial proof of the outbound programme must be submitted to SAO within 1 month after returning Hong Kong. Late submission will not be processed and no reimbursement will be made.
8. Awarded ambassadors must declare if they have submitted applications for other sources of sponsorship, including the amount of ROA received. Double sponsorship of ROA and GEA will be specially granted within the College.

### **Nominations and Application**

9. Ambassadors earn points by joining different activities, community services, or initiating community services approved by the SAO. The points will be reviewed and adjusted annually with the approval of the Head of Students Affairs (HoSA):

<b>Activity</b>	<b>Points per Activity</b>
Training Programmes	30
Ambassadorship Service Hours <ul style="list-style-type: none"> <li>• Organiser</li> <li>• Team member</li> </ul>	<ul style="list-style-type: none"> <li>• 80</li> <li>• 30</li> </ul>
Organising Committee of Mass Event (e.g., Global Festival)	80
Leadership Training Camp	90

10. To receive an award, ambassadors must fulfill the following requirements:

<b>Award</b>	<b>Requirement</b>
Gold	400 points
Silver	200 points
Bronze	100 points

11. Nominations by SAO Staff and applications by ambassadors are both accepted in April, with a submission deadline of 30 April each academic year. The travel period for the proposed programmes is from 1 June of the same year to 31 May of the following year.
12. An application form along with a self-recommendation letter is required.
13. Late and incomplete applications will NOT be processed.

## Approval Procedure

14. Shortlisted applicants will be invited for an interview, which will include a 5-minute presentation. The interview panel will consist of the HoSA, an SAO staff member, and an academic staff member appointed by the VP (A&D).
15. The SAO reserves the right not to grant awards if no suitable candidates are identified.
16. The application results will be released no later than 30 June each academic year.

## Report

17. All successful applicants must, within one month upon completion of the outbound programme, submit the following documents to the SAO:
  - a. Evaluation report (Form/SAO 51c/202502)
  - b. Photocopy of bank account details (e.g. ATM card copy or the front page of bank book)
  - c. Official receipts with company/organisation's chop/letterhead (e.g. electronic receipts for flight tickets, accommodation booking, and other essential expenses, etc.)
  - d. Attendance record such as certificate of completion
  - e. Actual itinerary and promotional leaflets for the event
  - f. Achievements attained (e.g. awards and prizes), if applicable
  - g. At least 5 photos of event highlights and group photos for publication (*in softcopy via email; each photo should be at least 1MB in file size and accompanied by a caption of 20 - 30 words in English*)

### Appendix: List of Short-Term Overseas Study Programmes

No.	Country / Region	Institution	Programme	Course Fee (for reference)
1	China	Fudan University	<a href="#">Fudan International Summer Session</a>	CNY\$22400
2	China	Peking University	<a href="#">Globex Julmester Program 2025</a>	depends on the course
			<a href="#">PKU Summer School International</a>	depends on the course
3	China	Remin University of China	<a href="#">International Summer School</a>	RMB\$4550 per credit
4	China	AYLTLC	<a href="#">Asian Youth Leaders Travel and Learning Camp</a>	Registration Fee: USD\$90 Program Fee: USD\$ 1200
4	Thailand	Chulalongkorn University	<a href="#">Joint Summer Camp</a>	USD\$3900(from 2024)
5	Thailand	Mahadol University	<a href="#">MUIC Summer Program</a>	USD\$833 for one module
6	South Korea	Kyung Hee University	<a href="#">Global Collaborative Summer Program</a>	depends on the course
7	South Korea	Korea University	<a href="#">KU International Summer Campus</a>	1 course: USD\$1280 2 courses: USD\$2180 3 courses: USD\$2860
8	South Korea	Ewha Womans University	<a href="#">Ewha International Summer College</a>	KRW\$1800000 1 course
9	South Korea	Seoul National University	<a href="#">International Summer Program</a>	N/A
10	South Korea	Yonsei University	<a href="#">Yonsei Internation Summer School</a>	KRW\$1800000 per course
11	Taiwan	Asia University	<a href="#">Summer Program</a>	N/A
12	Taiwan	National Chengchi University	<a href="#">National Chengchi University International Summer School</a>	USD\$2620
13	Japan	Keio University	<a href="#">Keio Summer Program</a>	N/A
14	Japan	Kansai University	<a href="#">Program for Next Generation Global Human Resources Development</a>	N/A
15	Japan	Waseda University	<a href="#">Waseda Summer Session</a>	JPY \$672000
16	Singapore	National University of Singapore	<a href="#">SCALE Youth Programmes</a>	depends on the course
			<a href="#">NUS-AUN Summer Programme: Asian Undergraduate Symposium</a>	N/A
17	Singapore	Singapore Management University	<a href="#">Global Summer Programme</a>	1 course: SGD \$3650 2 courses: SGD \$5830
18	Spain	SpaCIE	<a href="#">Climate Change Summer School</a>	N/A

19	Sweden	University of Gothenburg	<a href="#">Summer School for Sustainability</a>	N/A
20	United Kingdom	University College London	<a href="#">UCL Summer School</a>	GBP\$2850 per session
21	United Kingdom	University of Warwick	<a href="#">University of Warwick Summer School</a>	GBP\$2510
22	Canada	The University of British Columbia	<a href="#">Vancouver Summer Program</a>	CAD\$5975
23	USA	University of California, Berkeley	<a href="#">Berkeley Summer Sessions</a>	USD\$615per unit with USD\$1121 of other fees
<b>- To be reviewed by SAO from time-to-time</b> <b>- Last updated on 19 March 2025</b>				